

# STAFF SCHEDULING

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# SESSION OBJECTIVES

After the end of the session one should be able to know staff scheduling.

# Contents

- Staff Scheduling

# STAFFING

The room service is headed by a manager & other staff. The no of course is depend on the 'house count'. Room service operates for 24 hours in three shifts.

The staff structure is

Manager

Sr. Captain

Order Taker

Captain

Steward

Asst. stewards

Trainees/ Apprentice

# STAFF SCHEDULING

DAYS	Mon	Tue	Wed	Thu	Fri	Sat	Sun
NAME							
Mr. R	<b>M</b>	<b>M</b>	<b>A</b>	<b>A</b>	<b>N</b>	<b>E</b>	<b>off</b>
Mr. Lax	<b>A</b>	<b>A</b>	<b>M</b>	<b>M</b>	<b>E</b>	<b>off</b>	<b>N</b>
Mr. B	<b>E</b>	<b>E</b>	<b>N</b>	<b>N</b>	<b>off</b>	<b>A</b>	<b>M</b>

# Review

After the end of the session one should be able to know staffing & staff scheduling.

# BIBLIOGRAPHY

➤ Food & Beverage service, (Danis Lillicrap/ 7<sup>th</sup> edition.

➤ Google

[http://books.google.co.in/books?id=HfHtaq1GWUcC&pg=PT176&lpg=PT176&dq=breakfast+doorknob+card&source=bl&ots=0AG\\_XEdSqP&sig=qr4SJP4wdx\\_WhiGtsTOp3kAinsl&hl=en&ei=tzn4TZPDFof0vwPz06yDDA&sa=X&oi=book\\_result&ct=result&resnum=4&ved=0CDMQ6AEwAw#v=onepage&q&f=false](http://books.google.co.in/books?id=HfHtaq1GWUcC&pg=PT176&lpg=PT176&dq=breakfast+doorknob+card&source=bl&ots=0AG_XEdSqP&sig=qr4SJP4wdx_WhiGtsTOp3kAinsl&hl=en&ei=tzn4TZPDFof0vwPz06yDDA&sa=X&oi=book_result&ct=result&resnum=4&ved=0CDMQ6AEwAw#v=onepage&q&f=false)